BG Drinkware | Quality Inspection Checklist

Blank template — define project-specific methods, sampling rules, acceptance criteria and destination-market requirements before inspection.

Buyer / project		Supplier	
PO / order reference		Product / model	
Specification revision		Inspection stage	
Inspection date		Inspector	
Sampling rule / AQL if agreed		Sample size	

No.	Check area	Requirement / approved reference	Method / sample size	Result	Finding / defect quantity	Disposition / owner / due date
1	Material and component check			■ Pass ■ Fail ■ N/A		
2	Leak test			■ Pass ■ Fail ■ N/A		
3	Decoration check			■ Pass ■ Fail ■ N/A		
4	Packaging check			■ Pass ■ Fail ■ N/A		
5	Quantity and carton mark check			■ Pass ■ Fail ■ N/A		
6	Result and disposition			■ Pass ■ Fail ■ N/A		
7	Additional project-specific check			■ Pass ■ Fail ■ N/A		
8	Additional project-specific check			■ Pass ■ Fail ■ N/A		

Inspection summary and release decision			
Checked quantity:		Non-conforming quantity:	
Critical / major / minor defects:		Rework quantity / percentage:	
Decision:	■ Release ■ Hold ■ Rework ■ Reinspect	Authorized reviewer / date:	